

# Earthquake Data Submission Information

## 2024 Data Submission Cycle

- This data submission is required only for residential personal lines, not commercial lines of business. **Companies *not* writing personal lines property coverages are *not* required to submit the report.**
- Questions 1 through 8 are considered mandatory for all personal lines of business issuers, irrespective of whether the issuer provides earthquake coverage or not. Empty values for questions 1 through 8 will trigger a data resubmission request while submitting the form(s).
- The correct version of the Excel template should be used. The correct version can be downloaded from <https://rhld.insurance.arkansas.gov/EarthquakeData> .
- Data must be submitted as an Excel file. Any other file type, including a PDF, will cause an error.
- Please do not enter comments in a field where a numeric value is expected. Use the comment field adjacent to the data field instead, if a comment is needed.
- If your company writes any of the personal lines property categories above, but does not write earthquake coverage, please submit only one form (choose any one category) with answers to only the first 8 mandatory fields and “N” for the following two questions.
  - Currently writing EQ on renewal business? (Y/N)
  - Currently writing EQ on new business? (Y/N)
- While uploading the data, the name of your file names does not matter. Once submitted, Arkansas Insurance Department will automatically rename the file with the appropriate NAIC code, category, and date submitted.
- If your organization provides earthquake coverage in more than one of the four categories below, please provide separate forms (Excel templates) for each category your organization provides earthquake coverage for (do not combine values into one form).
  - Category 1: Homeowners / Dwelling Fire (Dwelling & Contents)
  - Category 2: Farmowners (Dwelling & Contents)
  - Category 3: Renters (Contents only)
  - Category 4: Mobile or Manufactured Homes (Dwelling & Contents)

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**Note:** This data submission is required only for residential personal lines, not commercial lines of business. Companies *not* writing personal lines property coverages are *not* required to submit the report.

Click here for the current form: <https://rhld.insurance.arkansas.gov/EarthquakeData>

**Q: We don't provide earthquake coverage. Do I need to answer all the questions?**

A: Questions 1 through 8 are considered mandatory for all personal lines of business issuers, irrespective of whether the issuer provides earthquake coverage or not. Empty values for questions 1 through 8 will trigger a data resubmission request while submitting the form(s).

**Q: Where can I find the up-to-date template?**

A: The correct version can be downloaded from <https://rhld.insurance.arkansas.gov/EarthquakeData>. Note that only the up-to-date template is acceptable. Any other file type (including a PDF) will cause an error.

**Q: What if I need to submit a comment with my data submission?**

A: Use the comment field adjacent to the data field instead, if a comment is needed.

**Q: What if we do not write earthquake coverage?**

A: If your company writes any of the personal lines property categories above, but does not write earthquake coverage, please submit only one form (choose any one category) with answers to only the first 8 mandatory fields and "N" for the following two questions.

- Currently writing EQ on renewal business? (Y/N)
- Currently writing EQ on new business? (Y/N)

**Q: How should my file be named?**

A: While uploading the data, the name of your file names does not matter. Once submitted, Arkansas Insurance Department will automatically rename the file with the appropriate NAIC code, category, and date submitted.